

Friday 1st May

Dear parents/carers,

The Governors at Solebay Primary Academy would like to invite a parent/carer to join the School Travel Plan Working Group.

The purpose of the Working Group is to monitor the aims, objectives and targets set out in the School Travel Plan. The frequency of the meetings will be termly. The Working Group will also comprise a parent governor, Angela Kunjiraman and a representative from the school, Reba Begum, who will also be the School Travel Plan Co-ordinator.

If you would like to submit an expression of interest, please do so by completing the form overleaf by Friday 8th May and hand in to the administration office by 4pm. You are asked to include some detail about why you think you would be suitable and the skills you could bring. All expressions of interest will be considered at the Local Governing Body meeting on Tuesday 12th May and any interested parents/carers will be notified later that week. If you would like to find out more, please speak with Angela or Reba.

The School Travel Plan is available to all parents/carers upon request to the administration team.

Yours faithfully,



Jeff Martin
Interim Chair of Governors

To: the Governors,

I would be like to join the School Travel Plan Working Group because:

I have the following skills and expertise to offer:

Name

Names of child/ren in School

Date