

2<sup>nd</sup> September 2014

Dear parents/carers,

I am delighted to be able to write to you as the Executive Principal of Solebay Primary, the new Academy within Paradigm Trust.

For those of you who are wondering why we left it until yesterday to advise you of arrangements for the School and the details of the meeting to be held only 2 days before the school is due to open, I should like to explain.

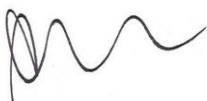
Until agreements giving us control of the school were agreed, there was no certainty as to what information we could reliably give to parents and carers. We contacted you all as soon as we were able to do so following the release to us of the school records on 1<sup>st</sup> September. Yesterday was the date the school was transferred to our control. We have set up the meeting for the earliest opportunity allowing for reasonable notice to be given to parents and carers.

If you have not received a telephone call, then we either do not have your up-to-date telephone number or we have an incorrect or incomplete number. Please call us on 020 7364 1010 and ask to speak to Emma Vehit, our Senior Administration Officer. This is particularly important if you have a child/ren starting in Reception as we are organising home visits for this week.

Please complete the enclosed admission form and return in the pre-paid envelope.

I look forward to meeting as many of you as possible on Sunday afternoon, or on Tuesday 9<sup>th</sup> September at 8.45am.

Yours faithfully



**Amanda Phillips**  
**Executive Principal**

Executive Principal: **Amanda Phillips**

11 Solebay Street, London E1 4PW

**t:** 020 8980 2414

**e:** [info@solebayacademy.org](mailto:info@solebayacademy.org)

[www.solebayacademy.org](http://www.solebayacademy.org)